

VILLAGE OF NEW GLARUS
PERSONNEL/FINANCE COMMITTEE
Village Hall Board Room - 319 2ND Street, New Glarus, WI
7/5/23 6:15 p.m.

AGENDA:

1. Call to order
2. Approval of 6.6.23 Minutes
3. Approval of Claims
4. Adjournment

Roger Truttman, Chair
Finance/Personnel Committees

POSTED:	N.G. Village Hall	6/30/23
	N.G. Post Office	6/30/23
	Bank of New Glarus	6/30/23

Kelsey A. Jenson, Clerk

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS VILLAGE BOARD OF TRUSTEES MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS VILLAGE BOARD.

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510.

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
6/20/2023

Meeting called to order at 6:31 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse. Also present: Village Administrator Lauren Freeman and Clerk-Treasurer Kelsey Jenson.

ABSENT: Michael Bell

APPROVAL OF 6.6.23 MINUTES: Motion by Peggy Kruse and second by Roger Truttman to approve the 6.6.23 minutes. Motion carried 2-0.

CLAIMS: Kruse and Truttman compared actual billings to the check register. Motion by Peggy Kruse and second by Roger Truttman to approve the following claims: ACH for payroll expenses and health insurance; journal entry for utilities - totaling \$55,348.15; payroll vouchers 17292 to 17337 totaling \$38,918.29; and checks 42078 to 42137 totaling \$77,475.96. Motion carried 2-0.

CONSIDERATION/DISCUSSION: Village Personnel Handbook Revisions: Administrator Freeman presented the committee with suggested revisions for the Village Personnel Handbook. No action was taken.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 6:55 p.m.

-Kelsey Jenson,
Clerk-Treasurer

Report Criteria:
 Report type: GL detail
 Check: Check Issue Date = 07/06/2023

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
42138										
07/23	07/06/2023	42138	6183	ALL-STAR SPORTS LEAGUE	2023 LEAGUE DUES	06282023	1	10-00-55300-310-001	600.00	600.00
Total 42138:										600.00
42139										
07/23	07/06/2023	42139	1050	ALPINE AUTO ELECTRIC	WATER TRUCK	35841	1	50-20-58480-000-933	137.50	137.50
07/23	07/06/2023	42139	1050	ALPINE AUTO ELECTRIC	WELL PARTS	709042228	1	50-20-58100-000-605	10.48	10.48
Total 42139:										147.98
42140										
07/23	07/06/2023	42140	1155	BADGER SPORTING GOODS	Ball equipment	AAL005010-	1	10-00-55300-310-001	72.00	72.00
Total 42140:										72.00
42141										
07/23	07/06/2023	42141	1165	BAKER & TAYLOR BOOKS	Library	2037609160	1	25-00-55110-310-001	288.87	288.87
Total 42141:										288.87
42142										
07/23	07/06/2023	42142	6249	BEAL, LINDSAY	REFUND FOR EDGE BASEBALL CAMP	06282023	1	10-00-55300-310-001	50.00	50.00
Total 42142:										50.00
42143										
07/23	07/06/2023	42143	4210	BJOIN LIMESTONE INC	STORM PIPE FIX	95564	1	45-00-53442-310-000	141.33	141.33
Total 42143:										141.33
42144										
07/23	07/06/2023	42144	5440	BOARDMAN & CLARK	VALLE TELL	269589	1	50-10-58420-000-923	595.00	595.00

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42144:										595.00
42145										
07/23	07/06/2023	42145	6215	BOLDTRONICS, INC.	REPAIR OF READER	20230041	1	10-00-51600-351-000	636.00	636.00
Total 42145:										636.00
42146										
07/23	07/06/2023	42146	1275	BORDER STATES ELECTRIC SU	misc EQUIP	926484955	1	50-10-58210-000-562	1,048.88	1,048.88
Total 42146:										1,048.88
42147										
07/23	07/06/2023	42147	4935	C.D. SMITH CONSTRUCTION IN	2023 PROJECT	03312023	1	40-00-53600-810-027	104,025.00	104,025.00
Total 42147:										104,025.00
42148										
07/23	07/06/2023	42148	6246	CAPITOL LAWN SPRINKLER, IN	FLORAL CLOCK SPRINKLER REPAIR	53601	1	10-00-55210-350-000	931.74	931.74
Total 42148:										931.74
42149										
07/23	07/06/2023	42149	4422	CLIFTON LARSON ALLEN LLP	2022 FINAL AUDIT	3774998	1	10-00-51520-310-000	20,685.00	20,685.00
Total 42149:										20,685.00
42150										
07/23	07/06/2023	42150	1590	DELTA DENTAL	JULY DENTAL	1968556	1	10-00-51415-130-000	18.78	18.78
07/23	07/06/2023	42150	1590	DELTA DENTAL	JULY DENTAL	1968556	2	10-00-51420-130-000	86.34	86.34
07/23	07/06/2023	42150	1590	DELTA DENTAL	JULY DENTAL	1968556	3	10-00-51510-130-000	70.64	70.64
07/23	07/06/2023	42150	1590	DELTA DENTAL	JULY DENTAL	1968556	4	10-00-52100-130-000	37.56	37.56
07/23	07/06/2023	42150	1590	DELTA DENTAL	JULY DENTAL	1968556	5	10-00-52120-130-000	209.30	209.30
07/23	07/06/2023	42150	1590	DELTA DENTAL	JULY DENTAL	1968556	6	10-00-53100-130-000	248.02	248.02
07/23	07/06/2023	42150	1590	DELTA DENTAL	JULY DENTAL	1968556	7	22-00-51420-130-000	5.23	5.23
07/23	07/06/2023	42150	1590	DELTA DENTAL	JULY DENTAL	1968556	8	25-00-55110-130-000	246.86	246.86
07/23	07/06/2023	42150	1590	DELTA DENTAL	JULY DENTAL	1968556	9	40-00-53600-130-000	152.88	152.88
07/23	07/06/2023	42150	1590	DELTA DENTAL	JULY DENTAL	1968556	10	45-00-53440-130-000	30.66	30.66

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
07/23	07/06/2023	42150	1590	DELTA DENTAL	JULY DENTAL	1968556	11	50-10-58450-000-926	311.83	311.83
07/23	07/06/2023	42150	1590	DELTA DENTAL	JULY DENTAL	1968556	12	50-20-58450-000-926	159.68	159.68
Total 42150:										1,577.78
42151										
07/23	07/06/2023	42151	6251	FINK, JESSIE	REFUND FOR EDGE BASEBALL	06282023	1	10-00-55300-310-001	50.00	50.00
Total 42151:										50.00
42152										
07/23	07/06/2023	42152	1760	FIRST SUPPLY GROUP	STORM PIPE FIX	91119144	1	45-00-53442-310-000	1,954.40	1,954.40
Total 42152:										1,954.40
42153										
07/23	07/06/2023	42153	4001	FP MAILING SOLUTIONS	POSTAGE MACHINE	RI105798029	1	50-10-58320-000-903	1,260.63	1,260.63
07/23	07/06/2023	42153	4001	FP MAILING SOLUTIONS	POSTAGE MACHINE	RI105798029	2	50-20-58320-000-903	1,260.63	1,260.63
07/23	07/06/2023	42153	4001	FP MAILING SOLUTIONS	POSTAGE MACHINE	RI105798029	3	40-00-53600-310-002	630.32	630.32
07/23	07/06/2023	42153	4001	FP MAILING SOLUTIONS	POSTAGE MACHINE	RI105798029	4	45-00-53440-310-002	630.31	630.31
07/23	07/06/2023	42153	4001	FP MAILING SOLUTIONS	POSTAGE MACHINE	RI105798029	5	60-00-51420-001-000	1,260.63	1,260.63
07/23	07/06/2023	42153	4001	FP MAILING SOLUTIONS	METER RESETS	RI105808167	1	50-10-58320-000-903	27.03	27.03
07/23	07/06/2023	42153	4001	FP MAILING SOLUTIONS	METER RESETS	RI105808167	2	10-00-51510-310-000	13.52	13.52
07/23	07/06/2023	42153	4001	FP MAILING SOLUTIONS	METER RESETS	RI105808167	3	10-00-51420-310-000	13.51	13.51
07/23	07/06/2023	42153	4001	FP MAILING SOLUTIONS	METER RESETS	RI105808167	4	50-20-58320-000-903	27.03	27.03
07/23	07/06/2023	42153	4001	FP MAILING SOLUTIONS	METER RESETS	RI105808167	5	45-00-53440-310-002	27.03	27.03
07/23	07/06/2023	42153	4001	FP MAILING SOLUTIONS	METER RESETS	RI105808167	6	40-00-53600-310-002	27.03	27.03
Total 42153:										5,177.67
42154										
07/23	07/06/2023	42154	6233	FREEMAN, LAUREN	CONFERENCE REIMBURSEMENT	06212023	1	10-00-51415-330-000	213.57	213.57
Total 42154:										213.57
42155										
07/23	07/06/2023	42155	5731	GREEN COUNTY EMERGENCY	PD Emergency ID badges	06232023	1	10-00-52100-310-000	6.00	6.00

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42155:										6.00
42156										
07/23	07/06/2023	42156	1925	GREEN CTY HIGHWAY DEPT	ROAD MAINTENANCE	06142023	1	10-00-53300-310-000	1,072.10	1,072.10
Total 42156:										1,072.10
42157										
07/23	07/06/2023	42157	1930	GREEN CTY WASTE MGMT	landfill	06152023	1	70-00-53620-310-001	3,385.93	3,385.93
Total 42157:										3,385.93
42158										
07/23	07/06/2023	42158	1980	HACH COMPANY	TREATMENT SUPPLIES	13513082 A	1	50-20-58150-000-632	90.77	90.77
Total 42158:										90.77
42159										
07/23	07/06/2023	42159	6213	HART, COREY	MUSIC WITH COREY	07012023	1	25-00-55110-310-014	50.00	50.00
Total 42159:										50.00
42160										
07/23	07/06/2023	42160	4216	HI-LINE UTILITY SUPPLY CO LL	ELECTRICAL SAFETY	10243640	1	50-10-58440-100-925	560.09	560.09
Total 42160:										560.09
42161										
07/23	07/06/2023	42161	6247	HOELSCHER, KATHLEEN	REFUND FOR EDGE BASEBALL CAMP	06282023	1	10-00-55300-310-001	50.00	50.00
Total 42161:										50.00
42162										
07/23	07/06/2023	42162	5827	INFOSEND INC	PROCESSING	240725	1	50-10-58320-000-903	138.41	138.41
07/23	07/06/2023	42162	5827	INFOSEND INC	PROCESSING	240725	2	50-20-58320-000-903	138.41	138.41
07/23	07/06/2023	42162	5827	INFOSEND INC	PROCESSING	240725	3	40-00-53600-310-002	138.41	138.41
07/23	07/06/2023	42162	5827	INFOSEND INC	PROCESSING	240725	4	45-00-53440-310-002	138.40	138.40

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42162:										553.63
42163										
07/23	07/06/2023	42163	6250	KERSTEN, STACIE	REFUND FOR EDGE BASEBALL CAMP	06282023	1	10-00-55300-310-001	50.00	50.00
Total 42163:										50.00
42164										
07/23	07/06/2023	42164	2480	MEUW	AGREEMENT WITH WE	061523-18	1	50-10-58460-000-928	475.00	475.00
Total 42164:										475.00
42165										
07/23	07/06/2023	42165	5338	MICHELS, RYAN	Refund FOR EDGE BASEBALL CAMP	06282023	1	10-00-55300-310-001	50.00	50.00
Total 42165:										50.00
42166										
07/23	07/06/2023	42166	2500	MIDWEST POOL SUPPLY	pool chemicals	106688	1	10-00-55420-291-000	1,408.39	1,408.39
Total 42166:										1,408.39
42167										
07/23	07/06/2023	42167	2515	MIDWEST TAPE LLC	Library	503939489	1	25-00-55110-310-003	163.93	163.93
Total 42167:										163.93
42168										
07/23	07/06/2023	42168	5945	MOEN, SUE	NGPD CANVAS PRINT	06212023	1	10-00-52100-310-000	102.69	102.69
Total 42168:										102.69
42169										
07/23	07/06/2023	42169	5607	MSA PROFESSIONAL SERVICE	TID annual reports	R09282002.0	1	22-00-57200-290-000	120.00	120.00
07/23	07/06/2023	42169	5607	MSA PROFESSIONAL SERVICE	TID annual reports	R09282002.0	2	21-00-57200-290-000	120.00	120.00
Total 42169:										240.00

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
42170										
07/23	07/06/2023	42170	5554	MUELLER, KRISTIE	REFUND FOR EDGE BASEBALL CAMP	06282023	1	10-00-55300-310-001	50.00	50.00
Total 42170:										50.00
42171										
07/23	07/06/2023	42171	6168	ODP BUSINESS SOLUTIONS LL	Clerk Office Supplies	3184682260	1	10-00-51420-310-000	82.34	82.34
07/23	07/06/2023	42171	6168	ODP BUSINESS SOLUTIONS LL	Police Supplies	3184682260	2	10-00-52100-310-000	46.93	46.93
07/23	07/06/2023	42171	6168	ODP BUSINESS SOLUTIONS LL	POOL SUPPLIES	3184682260	3	10-00-55420-310-000	71.99	71.99
Total 42171:										201.26
42172										
07/23	07/06/2023	42172	2970	QUILL CORPORATION	Library	06152023	1	25-00-55110-310-000	253.38	253.38
Total 42172:										253.38
42173										
07/23	07/06/2023	42173	3130	SCHWAAB INC	PD name plate	8373838	1	10-00-52100-310-000	27.50	27.50
Total 42173:										27.50
42174										
07/23	07/06/2023	42174	4507	SIMPLY SWIMMING	Swim Team CAPS	TKT#43171	1	10-00-55420-310-002	376.95	376.95
Total 42174:										376.95
42175										
07/23	07/06/2023	42175	2490	SLOAN IMPLEMENT	TRACTOR	3149819	1	10-00-53240-310-000	35,484.01	35,484.01
Total 42175:										35,484.01
42176										
07/23	07/06/2023	42176	3250	STRAND ASSOCIATES INC	2023 PROJECT	0197564	1	40-00-53600-810-027	50,467.45	50,467.45
07/23	07/06/2023	42176	3250	STRAND ASSOCIATES INC	WWTP Extras	0197565	1	40-00-53600-291-000	464.04	464.04
07/23	07/06/2023	42176	3250	STRAND ASSOCIATES INC	3RD AVE PHASE II	0198067	1	60-00-53110-310-023	6,718.41	6,718.41
07/23	07/06/2023	42176	3250	STRAND ASSOCIATES INC	9TH AVENUE PROJECT	0198067	2	60-00-53110-310-022	1,130.74	1,130.74
07/23	07/06/2023	42176	3250	STRAND ASSOCIATES INC	VALLE TELL/SCHOOL	0198067	3	10-00-13140-000-000	1,471.48	1,471.48

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Total 42176:										60,252.12
42177										
07/23	07/06/2023	42177	3255	STREICHER'S	KROHN U/A	I1640892	1	10-00-52120-130-000	95.98	95.98
Total 42177:										95.98
42178										
07/23	07/06/2023	42178	3335	TDS TELECOM	PD PHONE AND INTERNET	06222023	1	10-00-52100-220-000	117.97	117.97
Total 42178:										117.97
42179										
07/23	07/06/2023	42179	5963	TOP PACK DEFENSE LLC	BREY/BENNETT U/A	10881	1	10-00-52120-130-000	666.07	666.07
Total 42179:										666.07
42180										
07/23	07/06/2023	42180	3420	TOWN & COUNTRY ENG INC	ENGINEERING	25362	1	50-20-19000-000-107	29,656.20	29,656.20
Total 42180:										29,656.20
42181										
07/23	07/06/2023	42181	3440	TRUGREEN PROCESSING CEN	CHALET OF GOLDEN FLEECE	06152023	1	30-00-55120-352-000	51.05	51.05
07/23	07/06/2023	42181	3440	TRUGREEN PROCESSING CEN	FLORAL CLOCK	06152023	2	10-00-55210-352-000	76.60	76.60
07/23	07/06/2023	42181	3440	TRUGREEN PROCESSING CEN	village hall	06152023	3	10-00-51600-352-000	51.05	51.05
Total 42181:										178.70
42182										
07/23	07/06/2023	42182	5927	UNIFORM DEN EAST INC	BENNETT U/A	86963	1	10-00-52120-130-000	511.40	511.40
07/23	07/06/2023	42182	5927	UNIFORM DEN EAST INC	BENNETT U/A	87084	1	10-00-52120-130-000	38.00	38.00
Total 42182:										549.40
42183										
07/23	07/06/2023	42183	6248	WIRE, DAWN	REFUND FOR EDGE BASEBALL CAMP	06282023	1	10-00-55300-310-001	50.00	50.00

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Total 42183:										50.00
42184										
07/23	07/06/2023	42184	4909	WISCONSIN COPY & BUSINESS	POSTAGE METER INK	AR53791	1	10-00-51510-310-000	8.23	8.23
07/23	07/06/2023	42184	4909	WISCONSIN COPY & BUSINESS	POSTAGE METER INK	AR53791	2	10-00-51420-310-000	8.23	8.23
07/23	07/06/2023	42184	4909	WISCONSIN COPY & BUSINESS	POSTAGE METER INK	AR53791	3	50-10-58320-000-903	4.11	4.11
07/23	07/06/2023	42184	4909	WISCONSIN COPY & BUSINESS	POSTAGE METER INK	AR53791	4	50-20-58320-000-903	4.11	4.11
07/23	07/06/2023	42184	4909	WISCONSIN COPY & BUSINESS	POSTAGE METER INK	AR53791	5	45-00-53440-310-002	4.11	4.11
07/23	07/06/2023	42184	4909	WISCONSIN COPY & BUSINESS	POSTAGE METER INK	AR53791	6	40-00-53600-310-002	4.11	4.11
Total 42184:										32.90
Grand Totals:										274,446.19

Report Criteria:

Report type: GL detail

Check Issue Date = 07/06/2023